

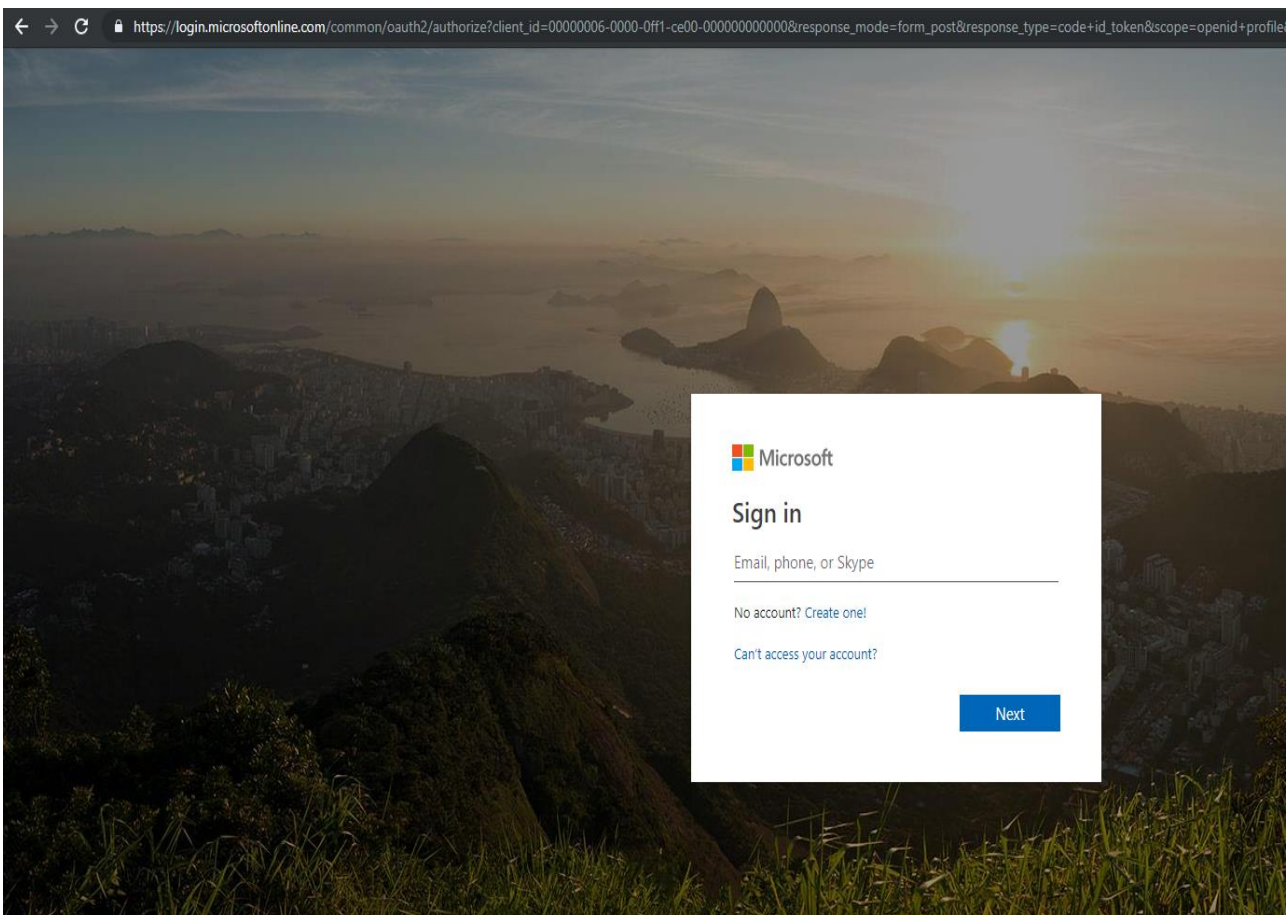
ATMC E-mail and Ms-Office Applications Access Manual

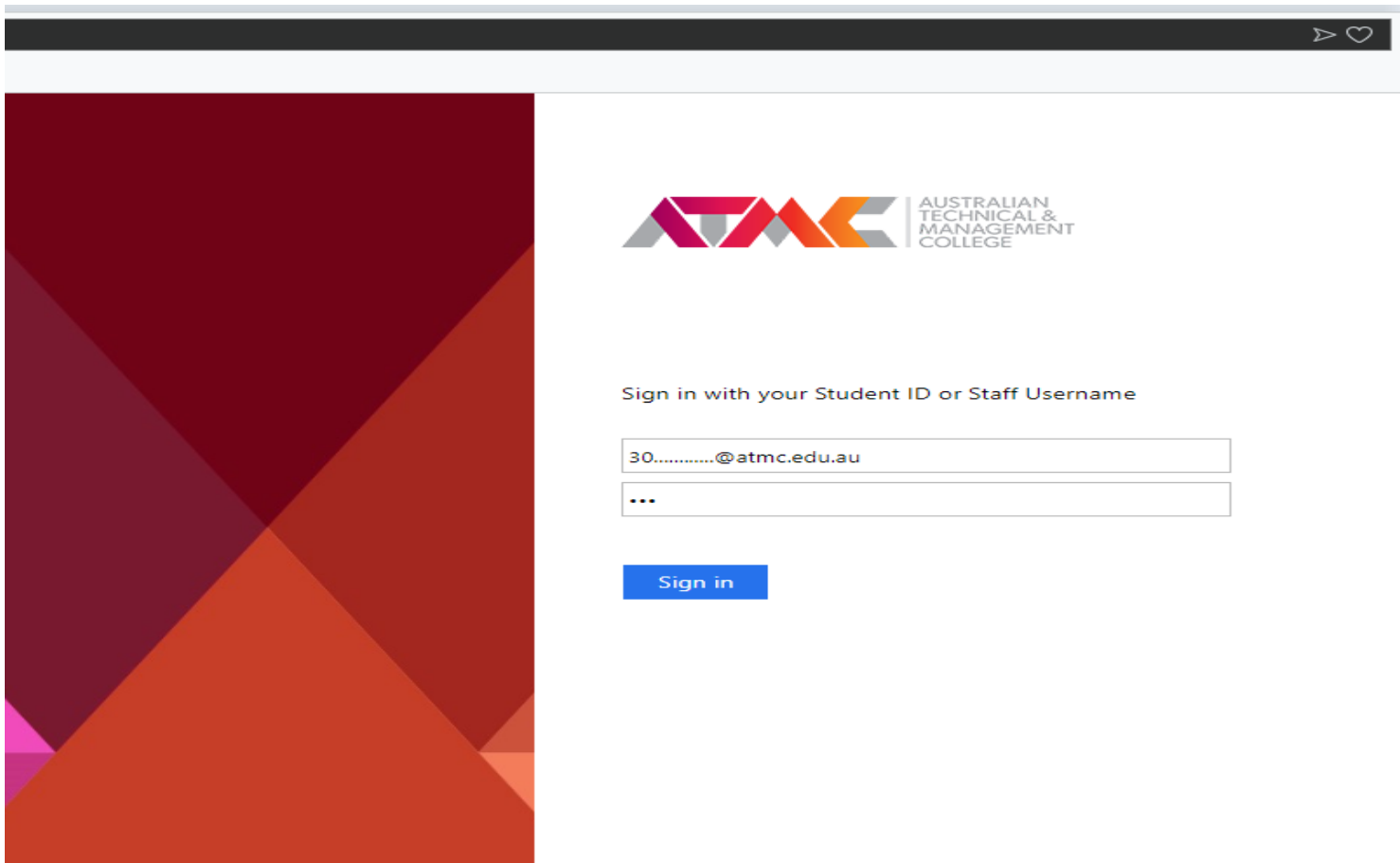
Note: If login first time Check two points,

1. Make you have changed your password in labs using computers.
2. Please refer How to Login to Computers FAQ on helpdesk link.

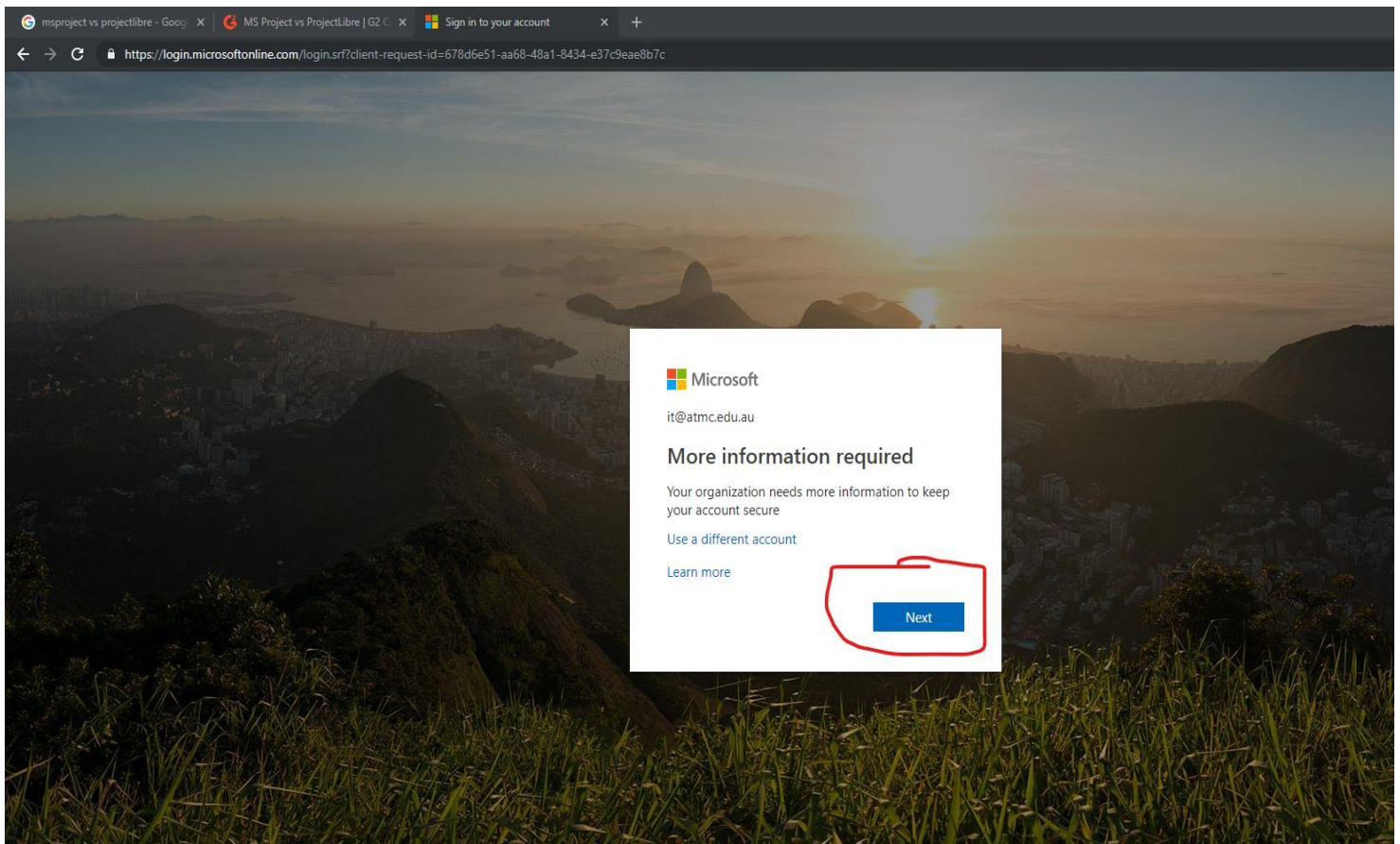
Step 1: After Changing Password, open any browser and Go to Office 365 Login "<https://login.microsoftonline.com>" and to get access to your Email, Type your credentials in login page
Username: (Student ID) @atmc.edu.au
Password: New Password (Password change at login)

As shown below:

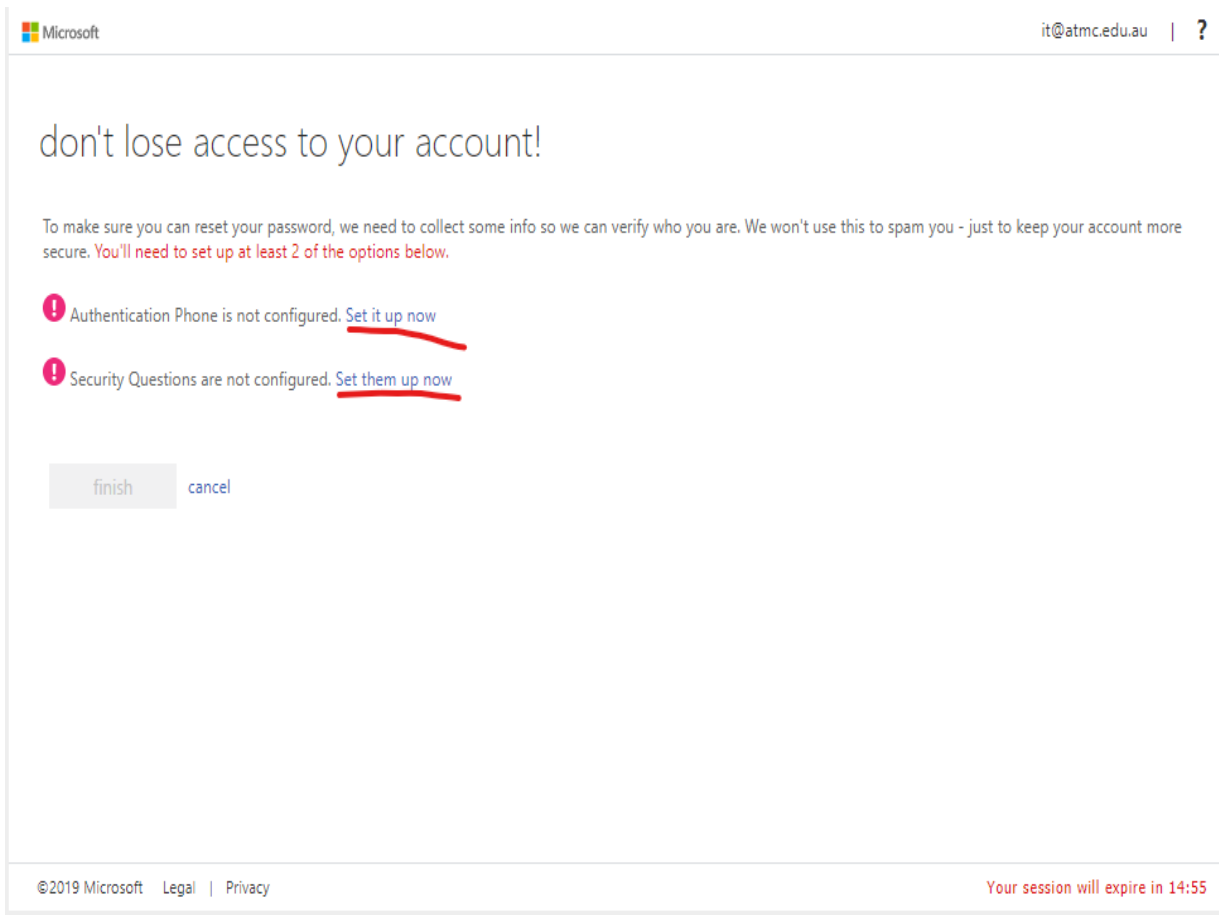




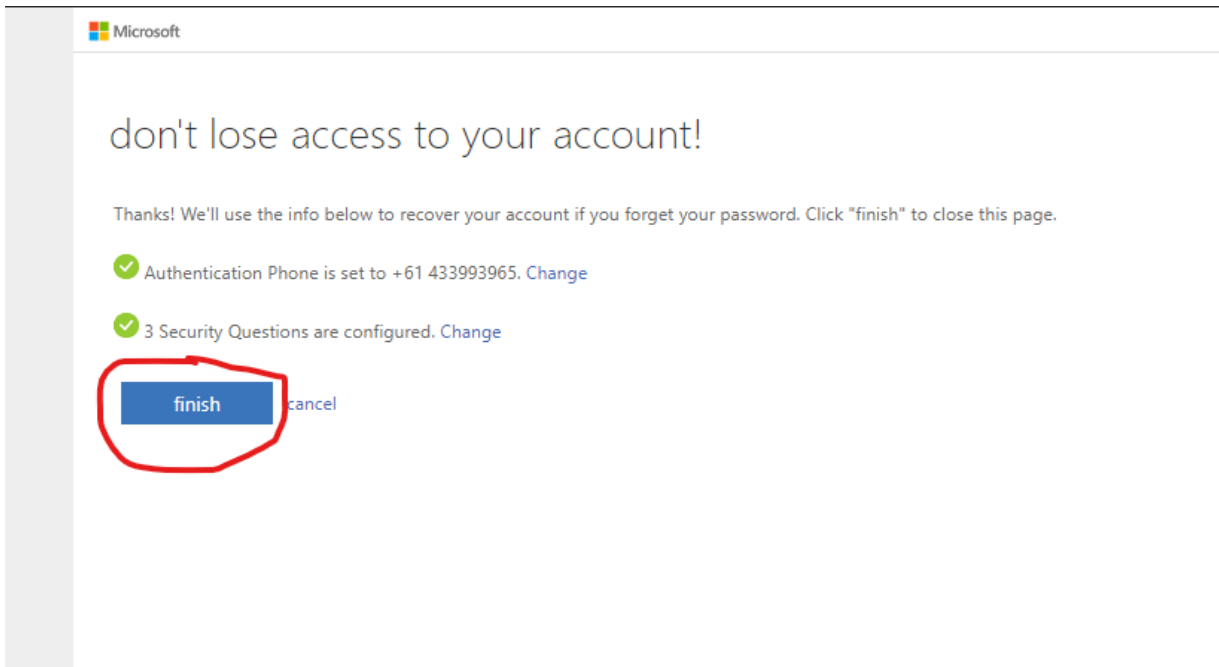
Step 2: Please select next button on below screenshot,



Step 3: please complete the two steps of Authorization, as shown below:



Click Finish after setting up the Authorization.



Step 4: Webpage will get redirected to new webpage as shown below;

You Can access all your Microsoft Application Such as Outlook, Teams, One Drive, etc.

Office 365

Search

Apps

Install Office

Outlook OneDrive Word Excel PowerPoint OneNote SharePoint Teams Class Notebook Sway Forms

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Documents


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Try Forms

Now you can easily create surveys with Microsoft Forms

Got it



No recent online Office documents

Share and collaborate with others. Create a new document or upload and open one to get started.

Upload and open... New

NOTE : For any query regarding Computer Login or Email Login please raise a ticket on <https://ithelpdesk.ast.s.technology>